Candles by Heart Strings Fundraiser Agreement

Group/Organization Name:
_____

Shipping Address for brochures and candles: (NO PO Box)
_____

City:_____ State:_____ Zip:_____

Group Leader: _____

Email:_____

Phone: (_____)_____Evening/Cell Phone: (_____)_____

Number of Participants: _____ Dates of Fundraiser: _____to _____

No. of forms needed:_____

If your organization is in Texas, please submit form via email at rsebastian1155@gmail.com

Terms and Conditions:

By signing below, you agree to the following terms and conditions:

- You agree to supervise and take responsibility for your organization regarding this campaign.

- Order forms and samples are provided free with an order of 36 candles or more. If for any reason the sales is not held, you agree to pay for the forms and samples at the following cost: Forms-$.50 ea. Sample Kits - $ 25. ea.

- Payment must be received by Candles By Heart Strings **prior to shipment**. Payment can be made in the form of a business/school check, money order or certified bank check made payable Candles By Heart Strings. No personal checks will be accepted.

-Candles will be delivered within 2 weeks from the date the order is **received**. Failure to follow directions can delay shipment.

- A minimum order of 36 candles is required to be considered a fundraiser and receive the discounted price with free shipping.

- All orders must be submitted on master sheets via mail, scanned email or fax. If a seller has failed to fill out a master sheet, the group leader is responsible for filling one out for them. Candles By Heart Strings will not accept order forms. Any payment notes should be written on the master sheet in the designated area. Be sure all master sheets are clearly readable. Make adjustments if necessary. Any postage costs will be the responsibility of your organization.

- Add-ons will be accepted up to 1 week after the original order is received. Add-ons will be on a separate invoice and will also need to be paid before shipment. .

-Delivery will be made by Candles By Heart Strings or through UPS Ground. A box count will be needed before passing out the orders to the sellers. Sellers will be responsible for checking the orders for accuracy and damage **before leaving the pick up area**. Any problems must be reported to the group leader at that time. **Candles By Heart Strings will not be responsible for damages or shortages after the delivery- NO EXCEPTIONS.** If UPS was used to deliver the orders, the group leader will need to call UPS to get a claim number. Candles By Heart Strings will ship the replacement candles after receiving the claim number and list of damaged candles.

-The order is considered final after delivery. Additional candles less than 36 pieces can be ordered at $ 11.00 ea. plus any shipping charges that may apply. **NO EXCEPTIONS**.

I have read and understand the terms and conditions listed above and have authorization to sign on behalf of my group or organization.

Fundraising Group Leader _____Date _____

Please send completed agreement to:

Email: rsebastian1155@gmail.com
Mail: Candles By Heart Strings
3003 East Hwy 69 Suite E
Denison TX. 75021
903-647-7618